



# STANFORD UNIVERSITY

Stanford, California 94305-2125

DEPARTMENT OF MATHEMATICS

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January 22, 2015

Yiwei She  
Department of Mathematics  
University of Chicago  
5734 South University Avenue  
Chicago, IL 60637

Dear Ms. She,

It gives me great pleasure to offer you an appointment at Stanford as a Szegö Assistant Professor of Mathematics for a term of three years beginning 1 September 2015. This letter outlines our offer to you.

Stanford will provide you with a starting academic year (nine-month) salary of \$80,000. You may supplement your academic year salary in an off-duty quarter if you have external grant or contract funding, per Stanford policy. In addition, the Department has an allocation of \$2,500 set aside to provide you with a new computer. Equipment purchased with these funds remains the property of Stanford University. The Math Research Center will also provide you with \$1,000 per year for research and research-related travel expenses.

Stanford will pay the costs, against actual receipts, of your expenses in moving here from Chicago, up to a total of \$6,500. The University has a contract with several moving companies. For more information on documenting expenses and getting in touch with an appropriate moving company, please contact either Debbie Lemos, our department manager, at (650) 723-2214 / [debbie.lemos@stanford.edu](mailto:debbie.lemos@stanford.edu), or Margarita Duenas, our department financial administrator at (650) 723-0925 / [mduenas@stanford.edu](mailto:mduenas@stanford.edu). As you may know, the IRS considers reimbursements for moves taxable income in some instances. Therefore, you should consult the relevant IRS publications before embarking on your move.

Stanford provides a range of health and other benefits for faculty in our "Educated Choices" program. This is a cafeteria-style benefits program allowing for choice among various types of health, insurance and retirement benefits. You may review faculty benefits information at <http://benefitsu.stanford.edu/>.

As you may know, Stanford's academic year is divided into three quarters, of approximately ten weeks each. The teaching load will be four quarter-long courses spread over the three quarters.

Strictly speaking, this letter is only an informal offer, since all faculty positions at Stanford require the approval of the Dean, the Provost, the Advisory Board, and the President. This process takes some months, but we do not anticipate any difficulties.

If you accept our offer, we will need the following information in order to begin processing the academic appointment paperwork:

1. Date and place of birth, social security number, citizenship status, (if foreign, give visa or immigration status)
2. Certified copies of your graduate transcript are required as part of the appointment forms.
3. Any teaching evaluations that are available, from both students and faculty. If you have any questions please do not hesitate to contact me. The relevant telephone numbers and email are:

(650) 723-2604 office  
white@math.stanford.edu

We all very much hope that you will join our department next year. Whatever you decide we wish you all the best for the start of what I'm sure will be a very successful career. Please respond to this offer as soon as possible but no later than Monday, February 2, 2015.

Sincerely,

Brian White  
Chair, Department of Mathematics

cc: Ralph Cohen, Senior Associate Dean  
Jim Henry, Director of Finance  
Tina Kass, Associate Dean for Faculty Affairs  
Debbie Lemos, Mathematics Department Manager